

# Alaska Republican Party Rules

*(Approved by the 2018 Republican State Convention, 3/10/18;  
Amended by the State Central Committee, 3/10/18, 5/18/19, 9/21/19)*

## **Introduction**

- Section 1: Parliamentary Authority for Republican Party Procedures
- Section 2: Purpose and Authority
- Section 3: Severability

## **Article I – Purpose and Policy**

- Section 1: Purpose of the Rules
- Section 2: Promotion of Republican Candidates
- Section 3: Recommendations for Appointment to Public Office
- Section 4: Support of Presidential & Primary Candidates
- Section 5: Communications of Alaska Republican Party
- Section 6: State Strategic Plan
- Section 7: Alteration of District Boundaries Due to Redistricting
- Section 8: Legislative Vacancies
- Section 9: Rural Political Organizations
- Section 10: Primary Elections

## **Article II – Amendment, Interpretation, Enforcement and Publication of Rules and Platform Changes**

- Section 1: How Rules May Be Amended
- Section 2: Interpretation of Republican Party Rules
- Section 3: Interim Rules
- Section 4: Effective Date, Editing and Publication of Rules and Platform Changes
- Section 5: Who May File Charges
- Section 6: Hearing of Charges
- Section 7: Sanctions
- Section 8: Right of Appeal

## **Article III – Organization**

- Section 1: Party Membership and Office Holder Eligibility
- Section 2: Function of District Committees
- Section 3: Membership of the District Committees
- Section 4: District Executive Committee
- Section 5: Committees of the District Committee
- Section 6: Terms for District Committee Members
- Section 7: Vacancies in District Office
- Section 8: Failure of a District Committee to Organize

- Section 9: Duties of the District Chairman
- Section 10: Duties of the District Secretary
- Section 11: Duties of the District Treasurer
- Section 12: Duties of the District Finance Chairman
- Section 13: Duties of District SSC Bonus Vote Member
- Section 14: Duties of the District Campaign Committee
- Section 15: Duties of the Precinct Leaders
- Section 16: Joint Liaison Committee
- Section 17: District Targeting Committee
- Section 18: Reserved
- Section 19: Reserved
- Section 20: Functions of the State Central Committee
- Section 21: Membership of the State Central Committee
- Section 22: State Central Committee Headquarters
- Section 23: State Executive Committee
- Section 24: Committees of the State Central Committee
- Section 25: State Rules Committee
- Section 26: Duties of the Standing Committees
- Section 27: Functions and Duties of the State Chairman
- Section 28: Functions and Duties of the State Vice-Chairman
- Section 29: Functions and Duties of the State Secretary
- Section 30: Functions and Duties of the State Treasurer
- Section 31: Functions and Duties of the State Finance Chairman
- Section 32: Functions and Duties of State Legal Counsel
- Section 33: Functions and Duties of Assistant State Secretary and Treasurer
- Section 34: Functions and Duties of the Parliamentarian
- Section 35: Functions and Duties of the Regional Representatives
- Section 36: Functions and Duties of the Executive Director
- Section 37: Terms for State Central Committee Members
- Section 38: Vacancies in State Central Committee Offices
- Section 39: Functions and Duties of the National Committeeman and Committeewoman
- Section 40: Recognition of Affiliated Organizations
- Section 41: Reporting Requirements for Affiliated Organizations

**Article IV – Meeting Procedures**

- Section 1: Open Meetings
- Section 2: Executive Sessions
- Section 3: Conduct of Members, Delegates, Alternates and Guests
- Section 4: State Central & District Committee Quorums
- Section 5: State and District Executive Committee Quorums
- Section 6: Limitations on Assignment of Proxies
- Section 7: Proxies for State Executive Committee Meetings
- Section 8: Proxies for State Central Committee Meetings
- Section 9: Proxies for District Committee Meetings

- Section 10: Additional Methods of Voting
- Section 11: District Committee Meetings
- Section 12: State Central Committee Meetings
- Section 13: Special and Emergency Meetings of the State Central Committee

#### **Article V – Finance Procedures**

- Section 1: Use of Funds
- Section 2: Special Accounts
- Section 3: Financial Budget and Plans
- Section 4: Disbursement of Funds
- Section 5: Duties to be performed by the State Treasurer

#### **Article VI – Prohibitions**

- Section 1: Non-Discrimination
- Section 2: Grounds for Removal

#### **Appendix A – Abbreviations and Definitions**

- Section 1: Abbreviations
- Section 2: Definitions
- Section 3: Note on Gendered Terms

#### **Appendix B – Allocation of National Convention Delegates**

- Section 1: Date and Time of Presidential Preference Polls in the Call for State Convention
- Section 2: Republican National Convention Delegate and Alternate Delegate Election

#### **Appendix C – District Convention Procedures**

- Section 1: Call for Regular District Convention
- Section 2: District Convention Manual
- Section 3: Fee Schedule for a District Convention
- Section 4: Purpose of the Regular District Convention
- Section 5: Officers of a District Convention
- Section 6: Chairmen of District Convention Committees
- Section 7: Committee on Committees for the District Convention
- Section 8: Qualifications for District Convention Delegates
- Section 9: Certification of District Convention Delegates
- Section 10: Challenges to District Convention Delegates
- Section 11: Rights of District Convention Delegates
- Section 12: Seating of Delegates to the District Convention
- Section 13: Order of Business for the District Convention
- Section 14: Election of District Officers
- Section 15: Election of Precinct Leaders

- Section 16: Election of State Convention Delegates and Alternate Delegates
- Section 17: Records of the District Convention
- Section 18: Failure to Hold a Regular District Convention
- Section 19: Special District Conventions
- Section 20: Standing Committees of the District Convention
- Section 21: Special Committees of the District Convention
- Section 22: Combination of Districts

#### **Appendix D – State Convention Procedures**

- Section 1: Call for Regular State Convention
- Section 2: Registration Fees for a State Convention
- Section 3: Apportionment of Delegates to the Regular State Convention
- Section 4: Purpose of the Regular State Convention
- Section 5: Officers of a State Convention
- Section 6: Chairmen of State Convention Committees
- Section 7: Committee on Committees for the State Convention
- Section 8: Qualifications for State Convention Delegates and Alternate Delegates
- Section 9: Certification of State Convention Delegates and Alternate Delegates
- Section 10: Challenges to State Convention Delegates and Alternate Delegates
- Section 11: Rights of State Convention Delegates and Alternate Delegates
- Section 12: Seating of Delegates to the State Convention
- Section 13: Quorums
- Section 14: Order of Business for the State Convention
- Section 15: Election and Appointment of Republican Party Officers
- Section 16: Records of the State Convention
- Section 17: Special State Conventions
- Section 18: Standing Committees of the State Convention
- Section 19: Special Committees of the State Convention
- Section 20: Election of Presidential Electors

#### **Appendix E – List of Interim Rule Changes**

## **Introduction**

### **Section 1: Parliamentary Authority for Republican Party Procedures**

Except as otherwise provided in these Alaska Republican Party (ARP) Rules, all proceedings shall be conducted in accordance with the Rules of the Republican Party of the United States (RNC), or where the proceedings are not otherwise covered, in accordance with the current edition of *ROBERT'S RULES OF ORDER*, NEWLY REVISED.

### **Section 2: Purpose and Authority**

The Alaska Republican Party (ARP) is a grassroots, membership-driven, non-profit association, organized for the purpose of electing Republican candidates to local, borough, state and federal offices, promoting the principles of the Republican Platform, and recruiting new members of our Party. A voter in the state of Alaska who registers with the Division of Elections under the party affiliation of “Republican” is voluntarily entering into an association of like-minded individuals who share these purposes. Therefore, registration as a Republican constitutes a good faith agreement that the person so registering will seek to support, to the best of their ability, the political program of the Republican Party. Ultimate authority for our association resides with ARP members, acting in their capacity as delegates at a duly called and constituted Statewide Convention.

### **Section 3: Severability**

The various rules of the Republican Party, including those relating to the primary elections, are severable. Any invalidity or unenforceability of any rule of part thereof, shall not affect the remainder of the rule or rules in any way.

## **Article I - Purpose and Policy**

## **Section 1: Purpose of the Rules**

The purpose of these rules is to promote good governance within ARP, and to provide clear expectations to all registered Republicans with respect to the execution of ARP business.

## **Section 2: Promotion of Republican Candidates**

(a) No appointed or elected Republican Party officer shall promote or engage in any activity that promotes the candidacy of any person for partisan public office other than a Republican running on a Republican ticket.

(b) No appointed or elected Republican Party officer shall recommend for appointment to any partisan office for which political appointment is made, any candidate for said office other than a Republican.

(c) ARP officers, organizations and affiliates are encouraged to support candidates in nonpartisan races who support the principles and platform of the Republican Party.

## **Section 3: Recommendations for Appointment to Public Office**

Applications for a public office for which political party affiliation is required must be accompanied by a recommendation from a District Chairman. Such recommendations need not attest to the preeminence of the applicant in his field, but should attest to the fact that the applicant is a solid citizen and a Republican residing in the area. More than one (1) person may be recommended for the same position.

## **Section 4: Support of Presidential & Primary Candidates**

(a) Every Republican district, state, or national convention delegate has the right to support the candidate of his choice for the Republican nomination for President of the United States.

(b) Republican organizations are encouraged to provide forums for Republican presidential candidates campaigning in Alaska. Such forums shall not be construed as endorsement of any particular candidate, and Republicans acting on behalf of the ARP in providing such forums should endeavor to make similar forums available for any other Republican presidential candidate who may request it.

(c) Any Republican Incumbent may advocate their candidacy.

(d) Any SCC member, except the four ARP statewide elected officers, National Committeeman, National Committeewoman, and the ARP Counsel, may support and publicly advocate the candidacy of a statewide Republican candidate prior to the primary election. A Republican candidate for statewide office who desires a pre-primary endorsement:

- (1) May file a written application for such endorsement with the State Central Committee
- (2) The State Central Committee may endorse a statewide candidate by a majority vote.
- (3) The written application to the SCC shall affirm that the candidate has discussed and reviewed the ARP Platform with the ARP Chair or Vice Chair.

The ARP, its districts and affiliates may make monetary contributions and provide other resources to an endorsed candidate. Prior to the pre-primary endorsement of any statewide candidate, the ARP, its districts and affiliates shall not deny to a Republican Candidate any

service given to another primary candidate. Endorsements may be withdrawn by a two-thirds vote of the endorsing committee.

(e) A Republican candidate for the State Legislature who desires a pre-primary endorsement,

- (1) May file a written application for such endorsement with his district committee.
- (2) The district committee may endorse a district candidate by a majority vote. District Committee may make monetary contributions and provide other resources to an endorsed candidate.
- (3) The SCC by majority vote may endorse any candidate endorsed by a district. The ARP, its districts and affiliates may make monetary contributions and provide other resources to these endorsed candidates.

(f) In all non-endorsed races

- (1) No appointed or elected SCC member shall publicly advocate the candidacy of one Republican legislative candidate over any other Republican candidate prior to a Primary Election and all SCC members shall discharge their responsibilities on an impartial basis to all Republican candidates.
- (2) No district, affiliated club or other Republican organization shall deny a primary candidate a service that was given to another primary candidate. The SCC may waive this rule should a candidate change party affiliation to the Republican Party within twelve (12) months of an election.
- (3) If district committee finds that their incumbent Republican had performed actions of substantial detriment to the Republican Party or to Republican values and goals, such as forming a coalition in which Democrats hold the majority when a Republican majority has been elected, the district committee by 60% vote may:
  - (i) withhold Republican Party support, including financial, from that incumbent and
  - (ii) recruit a Republican Primary challenger to oppose that Republican incumbent.
- (4) If the SCC finds that a Republican incumbent had engaged in actions detrimental to the Alaska Republicans or to Republican values and goals, such as forming a coalition in which Democrats hold the majority when a Republican majority has been elected, the SCC by 60% vote may:
  - (i) withhold Republican Party support, including financial, from that incumbent.
  - (ii) recruit a Republican Primary Challenger to oppose that Republican incumbent and
  - (iii) prohibit the incumbent from being a candidate in any Republican primary or participating in any ARP meetings, conventions or activities.

(g) District chairs and officers will do the following prior to providing support/endorsement to candidates:

- (1) Ask Candidates running as Republicans, both in a Republican Primary and in non-partisan races to read the current ARP Party Platform, including the Mission Statement and the Statement of Principles.

- (2) Meet and discuss the Party Platform with Republican candidates. The district chairs and officers should discuss the Party Platform with candidates and determine where a candidate agrees and disagrees with the platform.
- (3) Verify the candidate's residency registration, and voting record consistency.
- (4) Review a Republican candidate's indicators and voting records, if he or she has served in elected or appointed office, in determining whether the candidate substantially endorses the ARP Platform.
- (5) Establish that the candidate has heard the issues of concern to the district, and has an understanding of how the district works to implement the Platform.
- (6) Apprise candidates that, if elected, their actions will be assessed by the district committee for compliance with the platform.
- (7) Require, as a condition of support, that legislative candidates certify in writing that they promise to refund all ARP monetary support if they join a coalition led by any other party.

### **Section 5: Communications of Alaska Republican Party**

(a) All official correspondence, endorsement, resolutions, and other actions shall be transmitted through all channels of the ARP whenever possible and in accordance with these rules. Resolutions of state and national scope shall be transmitted to the SCC who shall decide any action to be taken, except in instances where emergency action is required. This procedure shall be the policy of all ARP subdivisions.

(b) The State Chairman, subject to SCC direction, shall be the only official ARP spokesman. However, he may delegate this duty to other Republicans, as he deems necessary. The State Convention and the SCC shall determine ARP policies.

### **Section 6: State Strategic Plan**

The State Chairman shall submit an updated ARP strategic plan to the SCC each January. This strategic plan shall contain the proposed ARP goals and the proposed methods to accomplish these goals. The SCC shall approve or modify this updated ARP strategic plan at its first meeting each year.

### **Section 7: Alteration of District Boundaries Due to Redistricting**

To maximize the purposes of the ARP in State elections, district boundaries shall be the boundaries of each State House District.

(a) Within 30 days after the Alaska Redistricting Board issues a Proclamation of Redistricting, all ARP Districts shall be realigned. The State Chairman shall issue a Call for Special District meetings in the newly defined districts.

- (1) Existing district committee members residing in the new district shall make up the new district committee.
- (2) The first order of business shall be the selection of a transition chairman.

- (3) If no meeting is called within six weeks of the Alaska Redistricting Board proclamation, the State Chairman shall appoint a transition chairman.
  - (4) The transition chairman, newly elected district officers and the district committee shall direct their efforts toward organizing and preparing for the district convention in the upcoming election year.
- (b) Funds held by an ARP district shall be apportioned to the new districts according to the percentage of population movement due to redistricting.
- (1) If the population movement cannot be accurately ascertained, a rough estimate shall be made.
  - (2) Apportionment of district funds may be appealed to the State Rules Committee.
  - (3) The District Treasurer shall file final reports for the old district to the APOC and turn over all financial records to the new district receiving the plurality of the old district funds.
- (c) The District Secretary shall turn over district records to the new District Secretary receiving the old district financial records.

### **Section 8: Legislative Vacancies**

Upon occurrence of a State Legislative vacancy during a term of office, an affected district committee shall call a special meeting within fourteen calendar days after a vacancy occurs by the ARP Chairman or the State Executive Committee. Public notice announcing the special meeting shall, at a minimum, appear on the ARP website and Facebook page five or more calendar days before the date of the special meeting. The public notice shall invite an application from any registered Republican qualified to stand for reelection if appointed. A complete application must be received by the ARP Chairman and ARP Secretary by 5:00 PM three days before the meeting. The ARP Chairman shall verify that each applicant is qualified and has completed an application. Applications of all qualified applicants shall be distributed to the entire affected district committee(s) by 6:00 PM three days before the special meeting.

Only members of the district committee eligible to vote in the next state general election in that specific district with a vacancy are qualified to vote in this district selection process. The affected district committee(s) shall determine the basis of selection and nomination of all applicants. The affected district committee(s) shall select three applicants to forward as nominees to the Governor of Alaska for appointment. If the affected district committees cannot create a list of three nominees for a state senate replacement after considering the applicants, each affected district committee may nominate two applicants to forward to the Governor. It shall be the responsibility of the ARP Chair or SEC to promptly forward the nominations to the Governor.

### **Section 9: Rural and Unorganized Political Organizations**

The SCC is encouraged to adopt interim rules that assist rural or unorganized district organizations. In the absence of interim rules adopted by the SCC, the ARP Chairman, or the SEC, is given discretion to facilitate the organization of rural and unorganized districts. However, at any time, any district committee in such a district may schedule a meeting and

a vote to declare itself organized and then be subject to all the rights, responsibilities and procedures of any organized District.

### **Section 10: Primary Elections**

#### **(a) Eligible Voters**

Only registered Republicans, registered Independents, and those who state no preference of party affiliation shall be allowed to vote in the Republican Primary Election for Governor, Lieutenant Governor, US Senator, US Representative, and members of the State Legislature.

#### **(b) Republican Designation**

No person may use the word Republican on any ballot or in any campaign as part of a description of himself as a candidate unless that person is an ARP candidate, selected according to ARP Rules.

#### **(c) Maximize Voter Participation in Primary Elections**

- (1) Any voter qualified to vote in the Republican Party primary may vote in that election, regardless of whether or not that voter has voted in the primary election of any other party.
- (2) The fact that a voter has voted in the Republican Party primary election shall not disqualify that voter from voting in the primary election of any other political party or parties, where that voter's participation in the primary election of other parties is authorized or permitted by the rules of the other party or parties, or the statutes of the United States or the State of Alaska.

#### **(d) Modification to Primary System**

The SCC, or the SEC in the event that there is insufficient time to convene the SCC, may adopt any and all additional rules, regulations, interpretations, clarifications, and the like, which are necessary or desirable to implement the Republican primary election in accord with other rules adopted at this Special Convention, and pursuant to Art XIII. Any action taken by the Central or Executive Committee under the provisions of this rule shall have the same force and effect as if adopted by this convention.

## **ARTICLE II - AMENDMENT, INTERPRETATION, ENFORCEMENT, AND PUBLICATION, OF RULES AND PLATFORM CHANGES**

### **Section1: How Rules May Be Amended**

(a) These rules may be amended at any regular ARP state convention or at any special ARP state convention by a majority of the delegates duly voting at a properly called convention. All recommended rules changes made by the district conventions shall be forwarded to the State Rules Committee fifteen (15) or more calendar days before the date of the state convention. Any proposed changes to the rules that are not submitted on time in a proper format may be dismissed at the discretion of the Rules Committee at the state convention.

(b) All rules amendments must be submitted in proper amendment format including Article, Section and subsection designation; provide the entire sentence(s) currently in Rules, and show clearly the language to be deleted using brackets [ ] or strikethrough text (~~text~~), and language to

be added using underline. If the entirety is new, underlining may be excluded, but the word “ADD” must appear capitalized.

## **Section 2: Interpretation of Republican Party Rules**

Differences that arise concerning the interpretation of ARP rules or RNC Rules shall be resolved as follows:

### **(a) Complaints**

- (1) Any registered Republican may file a suspected ARP rules violation complaint. All complaints must be filed in writing, stating the facts of the suspected violation.
- (2) Violations occurring at the precinct level shall be submitted to their District Committee.
- (3) Violations occurring at the district or state level shall be submitted to the State Rules Committee.

(b) Requests for clarification of ARP rules shall be submitted to the State Rules Committee. Requests for clarification of RNC rules may be submitted to the ARP representative on the RNC Rules Committee or the ARP Chair. The Chair or the Chair’s designee may also seek clarification of RNC rules directly from RNC staff.

### **(c) Rulings and Appeals**

- (1) District Committee and State Rules Committee written rulings shall be in effect until overturned.
- (2) Appeals regarding a District Committee ruling shall be made to the State Rules Committee.
- (3) Appeals from a ruling of the State Rules Committee shall be made to the SCC whose decision shall be final.

## **Section 3: Interim Rules**

The SCC may enact interim rules governing ARP operations. Interim Rules may not be adopted relative to allocation of state convention delegates (Appendix D, Section 3), or membership on District Committees, District Executive Committees, the SCC or the SEC (Article III, Sections 3, 4, 21 and 23). Interim Rules shall be adopted by a two thirds (2/3) majority vote. Interim rules may not conflict with RNC Rules. The Rules Committee shall assign an Article, Section and Paragraph for an interim rule and publish each according to Article II, Section 4(c). Unless rescinded by a two-thirds (2/3) majority vote, interim rules shall be in effect until the next state convention where each interim rule shall be adopted or rejected.

## **Section 4: Effective Date, Editing and Publication of Rules and Platform Changes**

(a) State rules shall become effective upon adjournment of the state convention at which they were approved, unless the convention rules otherwise by a two-thirds (2/3) majority vote of the delegates present.

(b) The State Rules and Platform Committees shall be authorized to make corrections in capitalization, spelling, punctuation, order, and format and in related uncorrected affected text that will clarify the language herein without altering the meaning or intent of the rules or

platform as approved by the State Convention. The final ARP Rules and Platform drafts shall be submitted to the SCC for approval within sixty (60) calendar days after State Convention adjournment. This authorization shall continue from State Convention adjournment until the publishing of ARP Rules and Platform as called for in Article II, Section 4(c).

(c) The ARP Rules and Platform shall be posted on the Alaska Republican Party Website.

### **Section 5: Who May File Charges**

Any registered Republican may file charges concerning violations of these rules, provided proper grounds and reasons are submitted in writing. The charges shall be filed with the chairman of the committee of which the person charged is a member. If the person so charged is a chairman, the charges shall be filed with the vice-chairman who will preside at the hearing.

### **Section 6: Hearing of Charges**

(a) If the person so charged is a member of a district committee, the District Executive Committee shall hear the charges; if he is a member of the SCC, the State Executive Committee shall hear the charges.

(b) If a person so charged is removed from SCC membership and the individual does not resign, or the District Executive Committee does not remove the person from the district office, the district shall lose that SCC membership position until such time as the person is removed or the disqualifying action is corrected. If the action cannot be corrected, the person may not be reinstated until elected to a position at the next regular State or District Convention. In all cases a person may not be reinstated to SCC membership without a majority vote of the State Executive Committee and the SCC.

(c) No person may be removed from elective Republican Party office without first being given an opportunity for a fair hearing of the charges against him and a reasonable opportunity to reply to such charges.

(d) Persons having charges brought against them have the right to have legal counsel present and, should they so choose, to speak on their behalf.

(e) If requested by the person so charged, the hearing shall be a closed hearing. Witnesses may be called if necessary and no minutes shall be made of the hearing.

(f) The presiding officer of the hearing shall allow equal opportunity to speak, refute, and submit documentary evidence to both sides of the dispute. Members of the hearing body shall be allowed an opportunity to ask questions. The two sides of the disputes shall be allowed an equal time to ask questions of one another.

(g) Votes of the hearing body shall be by secret ballot, counted by the presiding officer and the secretary, or an individual selected by the hearing body as the second counter.

(h) A simple majority of the elected membership of the District Executive Committee or State Executive Committee concerned shall be required for removal from office.

(i) Where charges are found both groundless and harassing or frivolous in nature, the hearing body may find a verdict of censure against the person bringing charges.

## **Section 7: Sanctions**

When the charges are found to be valid, the hearing committee may impose any appropriate sanction, up to and including removal from office.

## **Section 8: Right of Appeal**

(a) Persons removed from office shall have the right to appeal their removal. A Notice of Appeal shall be sent to the State Chairman within ten (10) calendar days of the hearing. The State Chairman shall place the appeal on the agenda for the next regularly scheduled SCC meeting. A simple majority of members present at this meeting shall decide the issue and this decision shall be final.

(b) Persons removed from office shall be considered suspended during appeal and shall not execute the duties of their office during this period.

## **Article III – Organization**

### **Section 1: Party Membership and Office Holder Eligibility**

(a) A Republican shall hold only one elected or appointed voting position in each of the District and State Committees.

(b) An ARP officeholder shall notify the ARP of any address, fax, phone or email change within thirty (30) calendar days after such change.

(c) Paid campaign political consultants cannot serve as voting SCC members, due to the inherent conflict of interest, which is unavoidable.

(d) Upon filing a letter of intent to run for partisan office or upon filing a declaration of candidacy for partisan elective office, an SCC member must resign his position immediately upon completing either action.

(e) State Legislators, the Congressional Delegation, the National Committeeman, the National Committeewoman and the Republican Governor are exempt from (d) above.

### **Section 2: Function of District Committees**

The Republican District Committee shall be organized in accordance with ARP rules. The District Committee, when the district convention is not assembled, shall be responsible for administering ARP policy in its district, subject to SCC direction. The primary function of the District Committees shall be to promote the election of Republican candidates. This includes candidate recruitment for legislative offices, fund raising for Republican candidates, promotion of the candidates, and any other campaign assistance that may be requested by the candidates.

### **Section 3: Membership of the District Committees**

The voting membership of District Committee shall be as follows:

(a) District Chairman

(b) District Vice-Chairman

(c) District Secretary

- (d) Assistant District Secretary
- (e) District Treasurer
- (f) Assistant District Treasurer
- (g) District Finance Chairman
- (h) District SCC Bonus Vote Member
- (i) Republican State House Representative
- (j) Republican State Senator
- (k) Precinct Leaders

**Section 4: District Executive Committee**

The District Executive Committee composed of District Committee members (a) through (h) shall serve as an advisory board for the District Committee and the District Chairman and shall have such other powers as granted by the District Committee. The District Chairman may call Executive Committee meetings as necessary with two (2) or more calendar days' notice.

**Section 5: Committees of the District Committee**

(a) There may be the following standing committees of each District Committee:

- (1) Campaign
- (2) Communications
- (3) Finance
- (4) Targeting

(b) The District Chairman appoints the chairmen and members of these and any other committees that he deems necessary. The District Committee confirms all appointments. These District committees have the same duties as the corresponding SCC committees. These committees shall work for the mutual benefit of the ARP and all Republican candidates.

**Section 6: Terms for District Committee Members**

(a) The District Committee members except Precinct Leaders shall serve two (2) years beginning at the earlier of the recess and/or adjournment of the District Convention at which they were elected and end upon the earlier of the recess and/or adjournment of the District Convention at which their successors are elected.

(b) The District Finance Chairman, District Treasurer, and Assistant District Treasurer are appointed by the District Chairman and approved by the District Executive Committee. Their term of office is from approved appointment until a new approved appointment is made.

**Section 7: Vacancies in District Office**

(a) If the District Chairman office is vacated, the District Vice-Chairman shall become the District Chairman.

(b) If both the District Chairman and District Vice-Chairman offices are vacated, it shall be the duty of the District Secretary to immediately issue a call to convene the District Committee to fill the vacancies. The meeting date shall be ten (10) or more but not more than thirty (30) calendar days after the date of the call. If there be no District Secretary to preside at such meeting, a

temporary Chairman shall be elected by the District Committee to proceed immediately to the qualifications of any proxies, establish a quorum and the election of a new District Chairman.

(c) Other elected district office vacancies shall be filled by majority vote of the District Committee.

### **Section 8: Failure of a District Committee to Organize**

(a) The State Chairman shall appoint a temporary District Chairman in any unorganized district.

(b) The temporary District Chairman shall work to organize a district.

### **Section 9: Duties of the District Chairman**

The chairman of each district committee shall have general supervision over the organization and other affairs of the Republican Party within his district, shall preside at all the meetings, and shall perform all other duties as are incidental to his office. These duties are subject to the direction of the district committee. The District Chairman is responsible for submission of the district budget during the first district meeting of each calendar year for approval by the district committee. The District Vice-Chairman will assume the duties of the District Chairman whenever the District Chairman is unable to perform the duties of his office or files for state elective office.

### **Section 10: Duties of the District Secretary**

The District Committee Secretary keeps committee meeting minutes, maintains district organization files and serves district committee notices. The District Assistant Secretary will assume the District Secretary duties whenever the District Secretary is unable to perform the duties.

### **Section 11: Duties of the District Treasurer**

The District Treasurer is the district fiscal agent. He deposits district committee funds in a depository designated by the district committee. He informs the District Finance Committee of funds required for district activities. He disburses funds for expenses, budgeted or otherwise, as authorized by the district committee. He accounts for all receipts and disbursements as required by the Alaska Public Offices Commission (APOC) and provides reports based on district and APOC schedules to the district committee and APOC. The Assistant District Treasurer will assume the District Treasurer duties whenever the District Treasurer is unable to perform his duties.

### **Section 12: Duties of the District Finance Chairman**

The District Finance Committee is responsible for raising the necessary funds for the district, planning fund raising events in the district, and coordinating state fund raising in conjunction with the State Finance Committee when required. The District Finance Chairman chairs the District Finance Committee, which is composed of the District Finance Chairman and all precinct finance volunteers within the District.

### **Section 13: Duties of District SCC Bonus Vote Member**

The Bonus Vote Member shall be an Executive Assistant to the District Chairman and shall serve as directed by the District Chairman.

### **Section 14: Duties of the District Campaign Committee**

The District Campaign Committee coordinates and assists in the election of Republican candidates. The District Campaign Chairman chairs the District Campaign Committee that is composed of the Precinct Leaders.

### **Section 15: Duties of the Precinct Leaders**

The Precinct Leaders shall be responsible for voter registration drives, canvasses and Election Day activities in conjunction with campaigns within their precinct and shall be in charge of all other Republican Party activities within their precinct. They shall serve as voting members on their District Committee. They shall call and preside at all precinct meetings and perform other duties incidental to their office.

### **Section 16: Joint Liaison Committee**

In order to coordinate activities and promote cooperation among Republican districts, district chairmen may meet on a periodic basis and form such committee or council as the chairmen may desire, providing such activities do not conflict with ARP rules. The district chairmen, so organized, shall keep the district committee members informed of the activities of this council. Other district officers shall also be authorized to participate in the activities of this council if required. District officers, district committees and delegates assembled in district conventions may coordinate their activities and cooperate together to further the policies and purposes of the Republican Party providing such activities do not conflict with these rules or the laws of the State of Alaska.

### **Section 17: District Targeting Committee**

Registered Republican Candidates seeking legislative, and statewide office may receive contributions from any district after the primary. For pre-primary actions see Art. I, section 4. The targeting committee shall recommend how to distribute district funds or in kind services to candidates using the following criteria:

- (a) The candidate has developed a realistic and reasonable campaign plan which includes, but is not limited to, political environment evaluation; campaign strategy and tactics; campaign time line; campaign management structure; campaign budget and fund raising strategy.
- (b) The candidate's background, character, education, training, experience, and reputation in the District for which he is a candidate are appropriate.
- (c) The candidate is complying with the Republican Party rules.
- (d) The candidate is willing and able to raise the necessary funds to wage a credible campaign.
- (e) The candidate desires to win election.

The candidate may be required to present a qualified poll that indicates his position relative to his opponents. No contributions shall be made by the District Targeting Committee. The District Committee may make contributions to those candidates determined to be eligible.

**Section 18: Reserved**

**Section 19: Reserved**

**Section 20: Functions of the State Central Committee (SCC)**

When the ARP is not assembled in state convention, the SCC shall be the ARP governing body. The SCC shall be the highest ARP authority and shall have general supervision over the ARP affairs between state conventions. The SCC shall establish all ARP policy between state conventions and shall delegate the responsibility of administering ARP policy to the district committees.

**Section 21: Membership of the State Central Committee**

The voting membership of the SCC shall be as follows:

- (a) State Chairman
- (b) State Vice-Chairman
- (c) National Committeeman
- (d) National Committeewoman
- (e) State Secretary
- (f) Assistant State Secretary
- (g) State Treasurer
- (h) Two Assistant State Treasurers
- (i) State Finance Chairman
- (j) District Chairmen
- (k) Seven Regional Representatives
  - (1) Region 1 - Districts 1-6 & 39-40 Interior & North
  - (2) Region 2 - Districts 7-12 Mat-Su
  - (3) Region 3 - Districts 13-16, 27 NE MOA
  - (4) Region 4 - Districts 17-22 NW MOA
  - (5) Region 5 - Districts 23-26, 28 Southern MOA
  - (6) Region 6 - Districts 29-32 & 37-38 Kenai/Kodiak/SW
  - (7) Region 7 - Districts 33-36 SE Alaska
- (l) Immediate Past State Chairman; shall remain vacant if the Immediate Past State Chairman is elected or appointed to another voting position on the SCC.
- (m) District SCC Bonus Vote Members with a Republican State Representative
- (n) Two Republican members from each body selected by respective Republican caucuses
- (o) Republican US Senators, Congressman, Governor and Lieutenant Governor
- (p) One Representative from each Affiliate
- (q) Parliamentarian (nonvoting)
- (r) Legal Counsel (nonvoting)

(s) State Rules Chair (nonvoting)

## **Section 22: State Central Committee Headquarters**

The SCC shall determine the location of ARP headquarters.

## **Section 23: State Executive Committee**

(a) The State Executive Committee (SEC) shall be composed of the following members:

- (1) State Chairman
- (2) State Vice-Chairman
- (3) National Committeeman
- (4) National Committeewoman
- (5) State Secretary
- (6) State Treasurer
- (7) Finance Chairman
- (8) Seven Regional Representatives elected from:
  - (i) Region 1 - Districts 1-6 & 39-40 Interior & North
  - (ii) Region 2 - Districts 7-12 Mat-Su
  - (iii) Region 3 - Districts 13-16, 27 NE MOA
  - (iv) Region 4 - Districts 17-22 NW MOA
  - (v) Region 5 - Districts 23-26, 28 Southern MOA
  - (vi) Region 6 - Districts 29–32 & 37-38 Kenai/Kodiak/SW
  - (vii) Region 7 - Districts 33-36 SE Alaska
- (9) Republican Member of State Senate
- (10) Republican Member of State House
- (11) Reserved.
- (12) Assistant State Secretary (nonvoting)
- (13) Assistant State Treasurers (nonvoting)
- (14) Legal Counsel (nonvoting)
- (15) Parliamentarian (nonvoting)

(b) The ARP State Executive Committee shall serve as an advisory board for the SCC and the State Chairman, and shall have such other powers granted by the SCC between SCC meetings.

(c) The Executive Committee shall meet as deemed necessary and when called by the State Chairman or by 25% of the voting members of the Executive Committee. The State Chairman shall endeavor to hold at least one meeting in each calendar month. The State Chairman shall endeavor to issue a call for such meeting ten (10) or more calendar days before the date of the meeting. The State Secretary shall forward a copy of the minutes of each SEC meeting to all SCC members within a period of not more than thirty (30) calendar days after the date of such meeting.

(d) The State Executive Committee may authorize the institution of litigation in the name of the ARP, and may provide guidance and direction to the legal counsel during the course of such litigation. However, the SCC must approve any final litigation settlement.

## **Section 24: Committees of the State Central Committee**

(a) There shall be the following standing committees of the SCC:

- (1) Campaign
- (2) Finance
- (3) Legislative
- (4) Targeting
- (5) Communications
- (6) Rules
- (7) Audit

(b) In addition, the following special committees may be appointed when required:

- (1) History & Research
- (2) Redistricting
- (3) Any other necessary special committee

(c) The State Chairman shall appoint a chairman of each standing and special committee. An SCC majority must approve these appointments at the SCC meeting immediately after the State Convention. These chairmen serve at the pleasure of the State Chairman. These standing and special committees shall meet as necessary for the orderly administration of their duties. The Committee Chairman shall issue a call to each member of the committee stating the date, place, and time of each meeting twenty (20) or more calendar days before the date of the meeting.

(d) Within 15 days of the State Convention, the state chairman shall appoint members of the standing and special committees. Each SCC member shall serve on a standing or special committee. Any ARP member may serve as a standing or special committee member with SCC approval.

(e) The chairman of each SCC standing and special committee shall submit an annual expense budget to the State Chairman thirty (30) calendar days before the date set for the first SCC meeting of each calendar year.

(f) The chairman of each SCC standing and special committee shall submit the minutes of all meetings to the State Secretary for permanent retention.

## **Section 25: State Rules Committee**

The State Chairman shall appoint a seven (7) member State Rules Committee whose duties shall be:

- (a) Consideration of necessary revisions and/or amendments to these rules, and submission of a report of those proposed changes to the State Convention Rules Committee.
- (b) Interpretation of ARP Rules acting as parliamentary authority concerning conformity with the ARP rules by the various levels of the ARP.
- (c) Resolution of conflicts between ARP rules, RNC rules and federal and state laws.
- (d) Maintenance of SCC approved interim rules as an addendum to these rules.

## **Section 26: Duties of the Standing Committees**

(a) The State Campaign Committee assists the district campaign committees in recruiting, informing, and training Republican candidates and their key campaign workers for local and statewide elective offices. This committee conducts campaign seminars when requested and

maintains current information concerning media costs, campaign materials, and campaign regulations and reporting, and any other information deemed necessary by this committee to assist Republican candidates.

(b) The State Finance Committee shall be responsible for raising the necessary funds to implement ARP programs as required by approved budgets. It plans fundraising activities, reports to the SCC, and coordinates fundraising activities with the district finance committees.

(c) Candidates for legislative and statewide office, and registered republicans running for local office, may receive contributions from the ARP. The appropriate targeting committee shall determine which candidates shall receive money or in kind services by considering the following criteria:

- (1) The candidate shall present an approved political plan.
- (2) The candidate shall agree to work with the ARP Staff.
- (3) The candidate shall comply with the rules of the Alaska Republican Party.

(d) The ARP is required to conduct a Victory Program during each election year. The Victory program shall include Absentee ballot mailers, voter ID phone banks, polling and get out the vote phone calling, among other projects to deliver votes to Republican candidates. The Chairman shall present a Victory Plan and estimated budget for such Plan at the first SCC meeting of the election year.

(e) The duties of the Audit Committee shall be to ensure a periodic accounting review of the ARP accounts is conducted. The results of any review shall be reported to the SCC within 90 days of completion. Members of the audit committee shall be selected by each regional representative and submitted for approval by the SCC.

### **Section 27: Functions and Duties of the State Chairman**

The State Chairman shall oversee the ARP organization and affairs; chair State Conventions and ARP meetings; attend National Republican Conventions; Republican National Committee meetings; cultivate relationships with Republican elected officials and candidates, and donors; raise funds; direct and receive reports from committee chairmen; develop SEC, SCC, and State Convention meeting agendas; and perform other duties incidental to his office, subject in all cases to SCC direction, ARP rules and RNC rules.

### **Section 28: Functions and Duties of the State Vice-Chairman**

The State Vice-Chairman shall have such powers and perform such duties as may be assigned from time to time by the State Chairman or the SCC. The State Vice Chairman shall perform the duties and exercise the powers of the State Chairman upon any occasion when the State Chairman shall be unable to perform the duties of his office.

### **Section 29: Functions and Duties of the State Secretary**

The State Secretary shall be responsible for keeping the minutes of all SEC and SCC meetings, the State Convention, and for maintaining the current ARP records and files. The State Secretary shall be responsible for the giving and serving of all SCC notices and shall perform such other duties as shall be required by the SCC or the State Chairman. The State Secretary shall transmit SEC and SCC meeting minutes to members within a period of not more than thirty (30) calendar

days following these meetings. The State Secretary assists with the development of meeting agendas and distributes notifications in conjunction with the State Chairman and SEC; and maintains rosters for the State Central Committee, the State Executive Committee, and each District Committee.

### **Section 30: Functions and Duties of the State Treasurer**

- (a) The State Treasurer shall act as the sole ARP fiscal agent. All receipts and disbursements shall be recorded as required by APOC and the Federal Election Commission (FEC) and ARP policies.
- (b) The State Treasurer shall make a report on the status of accounts at each SEC and SCC meeting.
- (c) The State Treasurer shall endeavor to respond promptly to inquiries regarding expenditures, donations and balance in all ARP accounts and sub accounts.
- (d) The State Treasurer shall perform duties in accordance with Article V, Finance, and be bonded in such amounts as the SCC may determine, with the premium to be paid by the ARP.

### **Section 31: Functions and Duties of the State Finance Chairman**

The State Finance Chairman and the State Finance Committee shall be responsible for raising funds as shall be required by an approved budget.

### **Section 32: Functions and Duties of State Legal Counsel**

The State legal counsel shall advise and assist the ARP in legal matters and, except as authorized or directed by the SCC or the Executive Committee, shall represent the ARP in all litigation and administrative proceedings in which the ARP is involved.

### **Section 33: Functions and Duties of Assistant State Secretary and Treasurer**

- (a) The State Secretary and the Assistant State Secretary shall divide and perform such duties as are mutually agreeable between them to carry out the duties of the ARP Secretary. In the event the State Secretary is unable to perform the duties of that office, the Assistant State Secretary shall assume and perform these duties.
- (b) The State Treasurer and two Assistant State Treasurers shall divide and perform the duties as are mutually agreeable between them to carry out the duties of the ARP Treasurer. If the State Treasurer is unable to perform the duties, the Assistant State Treasurer shall assume and perform these duties. The Assistant State Treasurers shall be bonded in such amounts as the SCC may determine, with the premium paid by the ARP.

### **Section 34: Functions and Duties of the Parliamentarian**

Duties of the State Parliamentarian are to provide expertise on the proper conduct and order of the business for meetings, hearings, and the hearings of charges, in accordance with the current edition of *ROBERT'S RULES OF ORDER*, NEWLY REVISED.

### **Section 35: Functions and Duties of the Regional Representatives**

- (a) Regional Representatives will regularly communicate SEC and SCC activities to their region's District Chairmen.
- (b) The Regional Representative shall be a voting member of the SEC and SCC.
- (c) The Regional Representative shall be elected by a majority of the district chairs and seated bonus votes in the region ~~immediately following the biennial District Convention~~. A record of the vote shall be forwarded to the State Secretary who will then distribute to the region's committee members. The Regional Representative shall not be a current District Chair or District Bonus Vote.
- (d) The Regional Representative shall serve until the corresponding regional meeting in the subsequent biennial cycle.
- (e) The Regional Representative shall be responsible to assist the District Chairmen: provide training for officers, precinct leaders, and other volunteers in their respective districts, and assist in recruitment to fill vacant positions.
- (f) In order to serve as a Regional Representative, the individual must have served as a District Chair for at least an entire two-year term and participated in at least two State Conventions, District Bonus Vote, or in a position on a State Committee or District Committee for a time period of at least one year.
- (g) Immediately following the conclusion of the regular state convention, the ARP Chair shall solicit the names of any eligible Republicans who desire to be elected to the position of Regional Representative. The period to submit names shall be 10 calendar days. At the conclusion of the 10-day period, the ARP Chair shall submit a list of all eligible names to the respective regions for consideration by the district chairs and bonus votes who will be eligible to vote on the SCC. Voting shall take place pursuant to Article IV, Section 10. Should a regional representative position become vacant, the vacancy shall immediately be filled as provided in this paragraph.

### **Section 36: Functions and Duties of the Executive Director**

- (a) The State Chairman may appoint an ARP Executive Director with salary and conditions approved by the SCC. The Executive Director shall supervise the headquarters staff and assists the State Chairman and SCC as directed by the State Chairman. The Executive Director shall serve at the pleasure of the State Chairman.
- (b) The Executive Director shall prepare a written report of his activities prior to each SCC meeting and shall report such activities to the SCC. A copy of this report shall be attached to the SCC minutes.
- (c) The Executive Director shall not have a vote at any SCC meeting.

### **Section 37: Terms for State Central Committee Members**

- (a) The term of office for an elected state officer shall begin upon adjournment of the convention or meeting at which they are elected, and end upon adjournment of the convention at which their successors is elected.
- (b) Bonus vote members

- (1) Bonus Vote members elected at a district convention are seated as SCC voting members at the next SCC meeting following that district convention if the incumbent State Representative is a Republican.
- (2) Bonus Vote members' status is reviewed at the first SCC meeting after the Alaska General Election. Bonus Vote members serve as seated as SCC members if their State Representative is a Republican.

### **Section 38: Vacancies in State Central Committee Offices**

- (a) If the office of State Chairman shall become vacant, the State Vice-Chairman shall become the State Chairman.
- (b) Should both the offices of State Chairman and State Vice-Chairman become vacant, the State Secretary shall immediately issue a call to convene the SCC to fill such vacancies. The date of the meeting shall be ten (10) or more but not more than thirty (30) calendar days after the date that the call is issued. If the State Secretary cannot preside at such meeting, the SCC shall elect a Temporary Chairman. The Temporary Chairman will proceed immediately to the qualifications of any proxies, establishment of a quorum and to the election of a new State Chairman. Any person elected State Chairman pursuant to this paragraph shall serve only until the next State Convention at which time the delegates shall elect a permanent replacement to complete the term.
- (c) If any statewide elected office other than State Chairman should become vacant, the SCC shall elect a successor at the next SCC meeting. Any person so elected shall serve only until the next State Convention at which time the delegates shall elect a replacement to complete the term.

### **Section: 39 Functions and Duties of the National Committeeman and Committeewoman**

- (a) The National Committeeman and National Committeewoman shall participate on at least one ARP committee, and
- (b) Attend SEC, SCC and Republican National Committee meetings, and State and National Conventions.

### **Section 40: Recognition of Affiliated Organizations**

Republican affiliated organizations contribute to ARP strength. The SCC recognizes Republican affiliated organizations. Organizations that support ARP platform and rules may apply for SCC recognition. The SCC will review their applications and with a two-thirds vote grant formal recognition to such organizations. Each recognized affiliated organization that meets the following criteria shall have a voting representative on the SCC:

- (a) Continuous existence for a minimum of two years.
- (b) Demonstrated ability to raise funds for ARP candidates and compliance with all APOC statutes and regulations.
- (c) Adherence to ARP Rules.

### **Section 41: Reporting Requirements for Affiliated Organizations**

The affiliated organization must provide copies of their constitution and by-laws to the SCC Meeting minutes, a list of officers, and financial reports shall be submitted to the SCC as deemed

necessary. Failure to provide said required documentation or failure to comply with ARP platform, planks, rules, or policies may result in a review by the SCC. Such review could lead to the withdrawal of recognition of said organization. The removal would be by two-thirds (2/3) vote of the SCC.

## **Article IV – MEETING PROCEDURES**

### **Section 1: Open Meetings**

All official meetings of the ARP and its subdivisions shall be open to all registered Republicans. The nominations committee and the credentials committee of either a state or a district convention may hold closed meetings upon a majority vote of its members.

### **Section 2: Executive Sessions**

Executive Session may be convened for the purpose of discussion in a session closed to the public by a majority vote of a duly convened meeting of the party or its subdivisions, committees or affiliates. The motion must state the purpose of convening an Executive Session and no other matter may be discussed during the Executive Session that was not addressed in the original motion calling for closed session. Only matters of litigation, personnel, presenting and discussing a targeting committee report, financial contracts and other binding procedures, and state or national emergencies will be accepted as a motion to recess to Executive Session.

### **Section 3: Conduct of Members, Delegates, Alternates and Guests**

Attendees shall not record audio or video, videotape, broadcast, or transmit without prior permission of the chair. Press media shall be accredited by the chair and shall be identified with name badge and organization. Attendees shall turn off or mute cell phones.

### **Section 4: State Central & District Committee Quorums**

Representation in person, via teleconference and internet conference or by proxy of a majority of the actual voting committee members, not counting state legislators, shall constitute a quorum for the purpose of transacting business at any properly called committee meeting.

### **Section 5: State and District Executive Committee Quorums**

Representation in person, via teleconference and internet conference or by proxy of a majority of the authorized voting members of the State Executive Committee or a District Executive Committee shall constitute a quorum for the purpose of transacting business at any properly called meeting.

### **Section 6: Limitations on Assignment of Proxies**

- (a) A person shall vote only one (1) proxy at any SEC, SCC or district committee meeting.
- (b) Proxies may not be permitted for the district or state convention for any purpose.

(c) The vice-chairman shall be automatically qualified to represent the chairman without specific proxy. In the event that both the chairman and vice-chairman cannot attend a committee meeting of which the chairman is a member, the first option of giving a proxy shall go to the chairman.

### **Section 7: Proxies for State Executive Committee Meetings**

- (a) A State Republican Party officer may give a proxy to another SCC member.
- (b) A regional representative may give a proxy to another SCC member from that particular region.

### **Section 8: Proxies for State Central Committee Meetings**

- (a) An SCC member who represents a district may give his proxy only to a qualified Republican residing in his district.
- (b) State Republican Party officers, the Republican Congressional Delegation, the Republican Governor and the Republican Lt. Governor may give a proxy to any qualified Alaskan Republican.
- (c) An affiliated organization representative may give his proxy only to members of his respective organization.
- (d) Republican State Legislators may give a proxy to another member of their body.

### **Section 9: Proxies for District Committee Meetings**

A District Committee member may assign their proxy to any Republican who would otherwise be qualified to hold that particular District Committee office.

### **Section 10: Additional Methods of Voting**

Committee votes on specific issues may be conducted by email, fax or telephone at the chairman's discretion. Unless an emergency exists, the voting period shall commence after 25-hours' notice. The voting period is 48 hours. Oral votes are confirmed to the committee secretary or chairman by email or fax transmitted not more than twenty-four (24) hours following the verbal vote. The secretary shall attach these hard copies to the next regular minutes.

### **Section 11: District Committee Meetings**

The District Committee shall meet at least twice a year and whenever else as deemed necessary. During any election year, from the close of filing for the Alaska State General Election, the District Committee shall meet at least once each month if possible. Notice of the time, date, and place of meeting shall be given to all District Committee members seven (7) or more calendar days before meeting day. District Committee meetings should be noticed via email or on the ARP web site.

### **Section 12: State Central Committee Meetings**

- (a) An SCC meeting shall take place within a period of not more than twenty-four (24) hours before the beginning of the State Convention, at which time all newly elected SCC members shall be certified and seated.

(b) An SCC meeting shall take place immediately upon adjournment of each ARP state convention for the purpose of carrying out all instructions and policies adopted by the state convention.

(c) Regular SCC meetings shall be held at least quarterly, at a date, time, and place as directed by the SCC. One SCC meeting in each alternate calendar year will be held in Juneau during the Alaska Legislative Session.

(d) The State Chairman shall issue a call twenty (20) or more calendar days before the beginning date of each regular SCC meeting. The call shall provide an agenda for the business to be transacted at the meeting and provisions for any other business as may properly come before the SCC.

### **Section 13: Special and Emergency Meetings of the State Central Committee**

(a) A Special Meeting of the SCC will be called upon receipt, jointly or separately, of written petition(s) signed by not less than twenty-five percent (25%) of SCC members, the signatures representing not less than four (4) Districts. The State Chairman shall issue this call not more than ten (10) calendar days from the receipt of the petition(s). This special meeting shall be held within the State of Alaska at a date, time, and place to be designated by the State Chairman. The date of such meeting shall be ten (10) to twenty (20) calendar days after the call date.

(b) The State Chairman may call an SCC Emergency Meeting when he deems such a meeting is necessary, provided notice is given to all SCC members.

## **Article V – FINANCE**

### **Section 1: Use of Funds**

(a) All money raised by the State Finance Committee shall be used for state activities.

(b) All money raised by district committees shall be used for district activities.

(c) If money is raised by a cooperative effort of the State, Districts and/or Affiliate organizations, funds will be divided as agreed upon in advance.

(d) For APOC reporting, all ARP political subdivisions shall provide timely reporting to the State Treasurer.

(e) All ARP Districts and Affiliates shall provide notice within three days of all donations to candidates to the State Treasurer.

(f) Federal Convention fees are deposited in the ARP Federal Account.

(g) Registration and fees paid for State or Federal Conventions are non-refundable. However, the State Chairman may at his discretion authorize a refund if the failure to attend is due to an emergency.

(e) When a person is elected as a delegate or an alternate delegate to the National Republican Convention, that person's check or credit card charge authorization shall be deposited or processed into the ARP Federal Account. If an elected delegate does not attend the National Republican Convention, their housing deposit becomes a contribution unless the non-attendance is due to an emergency as determined by the State Chairman.

## **Section 2: Special Accounts**

- (a) All ARP political sub-divisions, including, but not limited to the Republican House Majority Fund, the Senate Republican Leadership Council, District Funds and Auxiliaries, may request an ARP sub-account. The sub-accounts balances shall not be made available for general disbursements, but shall be kept separate for the use by the respective committees. The ARP shall file all required APOC reports for these accounts.
- (b) The ARP shall charge a ten percent (10%) overhead fee on the net funds raised in these sub accounts.
- (c) All disbursements for the House Majority Fund, the Senate Leadership Council or similar fund require SEC or targeting committee approval.
- (d) Any special account expenditure shall be paid only upon receipt of written authorization from two special account approvers.

## **Section 3: Financial Budget and Plans**

- (a) At the first SCC meeting of each calendar year, the State Chairman shall submit a proposed budget for the calendar year. This budget, when approved by the SCC, shall be used by the State Finance Committee to determine the funds required for the year. The SCC may amend this budget at any properly called SCC meeting.
- (b) At the first SCC meeting of each calendar year, the State Finance Chairman shall provide a detailed report to the SCC outlining the proposed fund raising projects for the year.
- (c) At the first SCC meeting of each calendar year, the State Treasurer shall provide a detailed ARP financial report. The State Treasurer shall also submit a detailed report to each state convention.
- (d) Fund raising functions such as banquets, dinners, cocktail parties, and other social events shall be planned by the Finance Committee, which shall be responsible for all event arrangements.

## **Section 4: Disbursement of Funds**

Disbursement of funds at any level of the ARP shall be in accordance with the following:

- (a) All funds raised or disbursed shall be in accordance with state and federal law and APOC regulations.
- (b) Funds disbursed on behalf of the ARP shall be approved by, and entered into the minutes of, the SCC. The State Treasurer shall not disburse any funds unless approved by the SCC either in a budget or a special appropriation.
- (c) Funds disbursed on behalf of a district committee shall be approved by, and entered into the minutes of, the district committee. The District Treasurer shall not disburse any funds unless approved by the district committee either in a budget or a special appropriation.
- (d) All disbursements by district committees shall be made by check, except for petty cash, and shall bear at least two (2) signatures, one (1) of which must be the District Treasurer or the Assistant District Treasurer. Each committee shall decide the number and individuals authorized to sign.

## **Section 5: Duties to be performed by the State Treasurer**

- (a) The State Treasurer or his designee:
- (1) Shall deposit the funds to the account of the Alaska Republican Party in SCC-approved depositories,
  - (2) Shall disburse funds for expenses that have been budgeted and/or otherwise approved by the SCC,
  - (3) Shall render a report that reflects the current ARP financial position for each SCC and SEC meeting that reflects current ARP financial status,
  - (4) Shall render a financial report at each SEC meeting and
  - (5) Shall prepare and file APOC/FEC reports in accordance with applicable laws.
- (b) He shall perform such other duties as may be assigned by the SCC. All disbursements except petty cash shall be made by check bearing two signatures, one must be the State Treasurer, Assistant State Treasurer or ARP Counsel and the other shall be an elected Republican Party official or ARP Counsel. The SCC shall determine who is authorized to sign checks.

## **Article VI – PROHIBITIONS**

### **Section 1: Non-Discrimination**

Participation in any caucus, meeting, convention, or any other ARP function shall in no way be abridged for reasons of sex, race, religion, color, age, or national origin. Violation of this section is grounds for removal from Republican Party office.

### **Section 2: Grounds for Removal**

Any person holding elected ARP office may be removed from office for any of the following reasons:

- (a) Engagement in any activities prohibited by or contrary to these rules or RNC Rules.
- (b) Failure to carry out or perform the duties of the office to which he was elected.
- (c) Failure to attend, without sufficient reason for such absence, two consecutive regular and properly called meetings of the committee of which he is an officer or member.
- (d) Promotion of the candidacy of anyone other than the Republican primary winner in a partisan contest, unless the SCC has determined that the Republican primary winner was not qualified to be a Republican candidate in the primary.
- (e) Failure to resign from office within a period of not more than thirty (30) calendar days after a residence change which makes him ineligible to hold that Republican Party office to which he was duly elected.

## **APPENDIX A: ABBREVIATIONS AND DEFINITIONS**

### **Section 1: Abbreviations**

The listed abbreviations shall be used for certain common terms within these rules, except that abbreviations shall not be used in either Article or Section titles:

APOC            Alaska Public Offices Commission

ARP	Alaska Republican Party
FEC	Federal Election Commission
MOA	Municipality of Anchorage
RNC	Republican National Committee
SCC	State Central Committee
SEC	State Executive Committee

## **Section 2: Definitions**

**ACTIVITIES:** Communications, deeds, and actions that encourage the participation of voters in Republican Party activities, promote Republican policies, principles, candidates, organizations or enhance the image of the Republican Party.

**AFFILIATED REPUBLICAN ORGANIZATION:** Any organization or group recognized by the SCC under ARP rules that meet the following criteria:

- (1) Continuous existence for a minimum of two years;
- (2) Demonstrated ability to raise funds for ARP candidates and compliance with all APOC statutes and regulations;
- (3) Adherence to ARP rules.

**CENSURE:** Official rebuke and disapproval of actions and/or words, written or spoken with a pointed expression of blame to a particular individual named.

**MAJORITY:** For the purpose of these rules, a majority shall always be defined as fifty percent (50%) plus one.

**PLURALITY:** A number of votes cast for a candidate in a contest of more than two (2) candidates that is greater than the number cast for any other candidate but not more than half the total votes cast.

**RURAL DISTRICTS:** Districts 6, 9, 29, 32, 35, 37, 38, 39 and 40 are by definition rural districts.

## **Section 3: Note on Gendered Terms**

Other than the terms “National Committeewoman” and “National Committeeman,” gendered nouns or pronouns such as “he,” “she,” “chairman,” etc., are used solely for ease of reference and are not intended and shall not be construed to any particular gender: masculine or feminine.

## **APPENDIX B. ALLOCATION OF NATIONAL CONVENTION DELEGATES**

### **Section 1: Date and Time of Presidential Preference Polls in the Call for State Convention**

**(a)** In a presidential election year on a date established by the State Central Committee, any registered Republican should indicate his preference for a Qualified Presidential Candidate at a

location determined by each district executive committee. Districts may have multiple polling locations. For the purposes of the Presidential Preference Poll (PPP), any person who completes a State of Alaska Voter Registration Application at the polling place wherein that person selects affiliation with the Alaska Republican Party will be counted as a registered Republican whether or not a certified registrar is present to finalize the registration. Polls open at 3:00 PM. The District Chair shall certify to the State Chairman, or his designee, the number of votes for each Qualified Presidential Candidate after the polling closes at 8:00 PM, but not later than 9:30 PM.

(b) When an incumbent Republican President is seeking the Republican nomination for President, a PPP need not be conducted. The SCC, by majority vote may determine that conducting a PPP would serve no useful purpose, and instead of establishing a date, decide that no PPP will be conducted. If a majority of the state's Districts, at properly called District Committee meetings within the ensuing 45 days, pass resolutions calling for a PPP, then this determination can be overturned.

## **Section 2: Republican National Convention Delegate and Alternate Delegate Election**

(a) The Alaska State Convention is entitled to send to the Republican National Convention the number of delegates and alternate delegates specified by Republican National Committee Rules.

(b) All delegates and alternates shall be elected thirty-five (35) or more calendar days before the beginning date of the Republican National Convention.

(c) The State Convention shall endeavor to have equal representation of men and women in its delegation to the Republican National Convention.

(d) Only seated Regular State Convention delegates have the right to be nominated for and be, if elected, a delegate or alternate delegate to the Republican National Convention. Republican Members of Congressional Delegation, Governor, and Lieutenant Governor shall be eligible to be elected delegates to the Republican National Convention.

(e) A State Convention delegate who cannot attend the State Convention due to an emergency, such as a family death or other significant family event, who provided a written request to the Nomination Committee during the State Convention, can be a delegate to the National Convention.

### **(f) National Delegate Selection**

- (1) Each person who desires to be elected a Republican National Convention delegate or alternate must submit a completed written Nomination Request on which they shall identify which Qualified Presidential Candidate they shall support for nomination at the following National Convention should they be elected, and a check or credit card authorization in an amount set by the State Central Committee for convention hotel deposit to the State Convention Nominations Committee before its meeting starts.

- (2) Republican National Convention Delegates shall be elected at large from those who are qualified according to the requirements of this section by a plurality of the seated Regular State Convention delegates.
- (3) The remainder of this sub paragraph is void if no PPP was conducted. The incumbent Republican President will be the only “Qualified Presidential Candidate” in this case. A Qualified Presidential Candidate must receive a minimum 13% of votes in the statewide Presidential Preference Poll in order to receive any pledged delegates to the National Convention. Presidential Candidates receiving at least 13%, before any rounding, of the vote will receive a percentage of the overall delegates to the Convention that corresponds to the percentage vote share received by that candidate counting only the votes received by all such candidates. Qualified Presidential Candidates that have met the threshold of 13% or higher shall receive a proportional number of pledged delegates from the total delegates that Alaska is authorized by the Rules of the Republican National Committee. Proportionality shall be calculated to the hundredth percent (0.01%). Proportions will be rounded down from 0.49% and up from 0.50%. If rounding results in a total number of Delegates exceeding the number to which Alaska is entitled the excess delegates will be subtracted from the total awarded to the candidate who received the fewest votes of all candidates entitled to delegates. If rounding results in a total number of Delegates less than the number to which Alaska is entitled, the additional delegates will be added to the total awarded to the candidate who received the most votes of all the candidates entitled to delegates.
- (4) Delegates to the National Convention shall be elected from the Delegates to the State Convention. Delegates to the National Convention shall be pledged to support a Qualified Presidential Candidate. Delegates must support their indicated Qualified Presidential Candidate for the first ballot at the Republican National Convention regardless of whether or not that Candidate is actively pursuing the Republican Nomination. After the second round of balloting, if the Qualified Presidential Candidate to which the Delegate is pledged is the candidate receiving the fewest number of votes in the previous round of balloting, the Delegate is no longer required to support that candidate.
- (5) When the Regular State Convention has elected a complete slate of delegates to the Republican National Convention, then a list of alternate delegates to the Republican National Convention shall be elected from those who are qualified according to the requirements of this section. The completed list shall be set in order of preference, and approved by a majority of the seated delegates at the Regular State Convention.
- (6) The remainder of this sub paragraph is void if no PPP was conducted. The incumbent Republican President will be the only “Qualified Presidential Candidate.” Delegates to the National Convention shall be apportioned to the Qualified Presidential Candidates by first determining the percentage of the support each Qualified Presidential Candidate received at each District Presidential Preference Poll pursuant to Article II, Section 13 of these rules, then

multiplying that number by the delegates entitled to attend the State Convention from that district. Alternate Delegates to the National Convention shall be similarly apportioned.

- (7) Each Alternate Delegate shall be ranked among the Qualified Presidential Candidates and may only become a Delegate if a similarly pledged Delegate is unable to attend the Convention. In the event that a Delegate position becomes vacant and there is no available Alternate Delegate pledged to the corresponding Qualified Presidential Candidate, the highest ranked Alternate Delegate of the Qualified Presidential Candidate with the greatest number of Delegates shall be seated as the replacement pledged Delegate.
- (8) The remainder of this sub paragraph is void, and the incumbent Republican President is the only “Qualified Presidential Candidate” if, as prescribed in Section 1(b) of this Appendix, no PPP was conducted. A “Qualified Presidential Candidate” is any Republican Candidate for President who thirty days prior to the start of the first District Convention, has filed a Request of Nomination with the Chairman of the Alaska Republican Party, paid a \$2,500.00 registration fee to the Alaska Republican Party and submitted the signatures of 50 Republicans registered to vote in the State of Alaska, of which no more than ten (10) shall be registered to vote in any one district.
- (9) The remainder of this sub paragraph is void if the incumbent Republican President is the only “Qualified Presidential Candidate” because no PPP was conducted. If a Qualified Presidential Candidate suspends or ends his or her campaign prior to the Republican State Convention, the percentage of national delegates pledged to that candidate shall be reapportioned among the Qualified Presidential Candidates.

(g) No member of the State Convention nominating committee may be nominated as national convention delegate, alternate, or elector.

(h) An applicant who applies to be a delegate to the National Convention must be a continuous resident of Alaska and registered as an Alaskan Republican for the six (6) months preceding the state convention.

(i) When recommending delegates to the National Convention, the Nominations Committee shall consider criteria including preferences as expressed by the respective Qualified Presidential Candidates’ campaigns, length of time the applicant has been registered as an Alaskan Republican, party offices held, legislative offices held, military service, campaign volunteer activity, striving for gender balancing, and years lived in Alaska. The Nominating Committee will use these criteria for preparing ordered or ranked lists of applicants for each Qualified Presidential Candidate from most qualified to least qualified from among the applicants who have pledged to the respective Qualified Presidential Candidate. These lists will be used to build a slate of delegates and alternate delegates for presentation to the body of the state convention for approval.

(j) No state delegate can be put forward as a challenge to an individual on the list prepared by the nominations committee unless that state delegate has previously been vetted by the Nominations Committee.

## **Appendix C: District Convention Procedures**

### **Section 1: Call for Regular District Convention**

The District Committee shall call a Regular District Convention whenever the SCC issues a Regular State Convention Call. The Regular District Convention date shall be such that Regular State Convention delegates will be elected thirty (30) or more calendar days before the Regular State Convention. The time, date, place, and fee schedule of the Regular District Convention shall be publicly announced sixty (60) or more calendar days before the Regular State Convention and thirty (30) or more calendar days before the Regular District Convention. Public announcement shall include publication in appropriate news media available throughout the district, the ARP web site, ARP social media or email.

### **Section 2: District Convention Manual**

The District Convention Manual (DCM) shall be used to conduct District Conventions. If there is a conflict between the DCM and these rules, these rules shall prevail.

### **Section 3: Fee Schedule for a District Convention**

The District Committee shall set delegate registration fees.

### **Section 4: Purpose of the Regular District Convention**

The purpose of the Regular District Convention shall include, but not be limited to:

- (a) Elect District officers and Precinct Leaders as required by the ARP rules.
- (b) Elect Regular State Convention delegates and alternate delegates.
- (c) Develop proposed ARP Rules revisions.
- (d) Develop proposed ARP Resolutions on various state and national issues.
- (e) Develop proposed ARP Mission Statement, Statement of Principles and Platform changes.
- (f) Enlist, encourage, and train candidates and campaign workers for local, state, and national office.
- (g) Formulate plans to raise the necessary funds to support Republican candidates.
- (h) Formulate district political organization plans and methods to recruit Alaskans to become ARP members.
- (i) Enhance communications between elected Republican officials and all Alaskan Republicans.

### **Section 5: Officers of a District Convention**

The District Chairman and District Secretary shall be the district convention's permanent chairman and secretary.

## **Section 6: Chairmen of District Convention Committees**

The District Chairman shall appoint District Convention standing and special committee chairmen and report such appointments to the convention Committee on Committees for their approval prior to the District Convention.

## **Section 7: Committee on Committees for the District Convention**

The District Executive Committee shall be the Committee on Committees of the District Convention. The Committee on Committees shall meet as necessary during the convention. The District Executive Committee shall meet prior to the district convention for the purposes of:

- (a) Approving District Convention committee chairmen appointed by the District Chair.
- (b) Approving the convention agenda as prepared by the District Chairman.
- (c) Preparing special reports to be submitted to the convention.

## **Section 8: Qualifications for District Convention Delegates**

- (a) A Republican registered with the Alaska Division of Elections more than 90 days prior to a District Convention may serve as a delegate to their District Convention.
- (b) Each District Convention delegate shall pay registration fees, sign the District Convention Registry and provide his address, email address, fax or phone numbers as available and volunteer interest during the Registration period. Those Delegates participating by phone shall provide their information for the Registry.

## **Section 9: Certification of District Convention Delegates**

- (a) Delegates shall be certified as registered Republican on the current State Voter Registration List. If the potential participant is not on that list, then he must show proof of registration in district.
- (b) Certification as a registered voter in a temporary precinct shall be determined as possible from available maps.

## **Section 10: Challenges to District Convention Delegates**

Any properly registered Republican voter may challenge the qualifications of any District Convention delegate by appealing to the District Credentials Committee. All challenges must be in writing, must state the grounds for the challenge, and must be filed with the District Secretary before voting begins. District Credentials Committee decisions may be appealed to the District Convention, whose decision shall be final.

## **Section 11: Rights of District Convention Delegates**

- (a) Any delegate to the District Convention has the right to:
  - (1) Be nominated for and be, if elected, a delegate or alternate delegate to the Republican State Convention.
  - (2) Serve as a voting member of a convention committee.
  - (3) Speak and present motions to the District Convention when and if recognized by the Chairman.

- (4) Vote, if present at the time the vote is taken, on any issue which may come before the District Convention. Each convention delegate shall be entitled to one vote on any issue that comes before the convention.
- (b) No delegate to a state or district convention shall be allowed to vote on any issue until the Credentials Committee has met and certified the temporary roll of the convention and has determined that a quorum is present.
- (c) No delegate or alternate to any state or district convention shall be bound by any attempt of any district or precinct to impose the unit rule or block voting.

### **Section 12: Seating of Delegates to the District Convention**

Registration for District Conventions shall close one hour after District Convention convenes, unless otherwise stated in the District Call to Convention, or the district recesses its convention to a time certain for the purpose of filling their regular state convention delegates and alternate delegates list. The Credentials Committee shall issue the temporary convention roll as soon as possible after the close of delegate registration. At the close of registration, all persons registered at the District Convention, shall be seated as permanent delegates to the District Convention.

### **Section 13: Order of Business for the District Convention**

- (a) The District Convention shall proceed according to the order of business printed in the convention agenda.
- (b) District Convention Quorums: Representation in person or via teleconference by a minimum of two voters from at least fifty percent (50%) of the district's organized precincts shall constitute a quorum for the purpose of transacting business at any properly called district convention, unless a lesser percentage is authorized for geographic reasons by the SCC call.
- (c) Only certified delegates, Republican Party officials, and legislators shall be recognized by the chairman, except by consent of 2/3 of the delegates. The convention chairman may grant special privileges of the floor.
- (d) Any person must first give his name and district number after being recognized by the chairman.
- (e) Convention participants may not use abusive language or make personal attacks.
- (f) The current edition of *ROBERT'S RULES OF ORDER, NEWLY REVISED* shall govern any question not covered by ARP rules.
- (g) Debate shall be limited to two (2) minutes per person, and no person may speak on the same subject more than once until all others desiring the floor have spoken. The maximum debate on any subject shall be limited to twenty (20) minutes unless a majority of delegates assembled consent to an extension.

### **Section 14: Election of District Officers**

- (a) During each regular biennial district convention, the Convention shall elect the following officers of the District to a two (2) year term:
  - (1) District Chairman
  - (2) District Vice-Chairman

- (3) District Secretary
- (4) Assistant District Secretary
- (5) District SCC Bonus Vote Member (Active on SCC only if District House Representative is a Republican)

(b) Only a voter who has been a registered Republican for at least 12 months immediately prior and is not currently holding or running for state or national elected office may hold the positions (a)(1), (a)(2), and (a)(5) above in accordance with relevant state statutes.

(c) On a call for division of the house, the division shall be taken by a standing vote.

(d) Election of officers and state convention delegates shall be by paper ballot or by secure electronic means. If electronic means are utilized, references in this section to the canvass committee are not applicable except by consent of two-thirds of the delegates. The canvass committee shall tally and verify the vote. The convention may conduct other business while the votes are tallied.

### **Section 15: Election of Precinct Leaders**

After electing district officers, each Precinct that has at least two delegates at the convention may elect one precinct leader to represent every three hundred registered Republican voters in their precinct (e.g. 1-300 Republicans = 1 precinct leader, 301-600 = 2 precinct leaders, 601-900 = 3 precinct leaders). Precincts have the option to elect their precinct leadership at a pre-convention rally. Vacancies are filled immediately. New precinct leaders replacing incumbent precinct leaders assume office upon adjournment or recess of the District Convention. After the District Convention, the District Chairman shall strive to fill vacant precinct leader positions within the district.

### **Section 16: Election of State Convention Delegates and Alternate Delegates**

(a) Each district is entitled to send to the Regular State Convention the number of delegates and alternate delegates specified in the Regular State Convention Call.

(b) Only paid Regular District Convention delegates may be elected as Regular State Convention delegates or alternate delegates. Preference should be given to those delegates in attendance at the District Convention.

(c) If a Regular State Convention delegate or alternate delegate moves to another district within the state after his election as a delegate or alternate delegate, he shall retain his seat from the district in which he was elected. If a district boundary is moved after his election as a delegate or alternate delegate, he shall retain his seat from the district in which he was elected.

(d) Election of delegates and alternate delegates

- (1) Each person who desires to be elected a Regular State Convention delegate or alternate delegate must submit a completed written Nomination Request to the District Convention Nominations Committee before nominations are begun.
- (2) Regular State Convention delegates shall be elected at large by a plurality of the Regular District Convention delegates. This Elected State Delegate List is to be submitted in an alphabetical name sequence with their address, email address, fax or phone numbers and volunteer interest.

- (3) Then an Alternate Delegate List to the Regular State Convention shall be elected in order of preference, and approved by a majority of the delegates at the Regular District Convention. This Elected State Alternate Delegate List is to be submitted in order of precedence with their address, email address, fax or phone number and volunteer interest.
- (4) Voting procedures shall be the same as used for the election of District Officers, see Section 14(d) above.
- (e) The District Convention must elect Delegates & Alternates and collect State Convention Fees prior to its adjournment.
- (f) Districts that have adjourned their convention are allowed to reconvene for the sole purpose of acquiring delegates and alternate delegates to the State Convention as long as all required paperwork is sent to the ARP office.

### **Section 17: Records of the District Convention**

- (a) All delegates present at the District Convention shall sign the District Convention Registry. The District Secretary shall note all delegates attending by teleconference on the Registry.
- (b) The District Secretary shall keep accurate minutes of the District Convention.
- (c) The District Treasurer shall forward all State Delegate & Alternate Fees collected at the District Convention to the ARP office within 48 hours of collection for prompt deposit as required by APOC regulation.
- (d) The District Chairman shall submit to the ARP State Secretary:
  - (1) Within five (5) calendar days following the publication of the District Convention Call, a copy of the newspaper publication or other proof of notification,
  - (2) Within ten (10) calendar days after the last day of the District Convention:
    - (i) Elected District officer list with their address, email address, fax or phone numbers and volunteer interest,
    - (ii) Elected District SCC Bonus Vote Member with their address, email address, fax or phone numbers and volunteer interest,
    - (iii) The Elected State Delegate List,
    - (iv) The Elected State Alternate Delegate List,
    - (v) A copy of each proposed rule change approved by the District Convention,
    - (vi) A copy of each proposed platform change approved by the District Convention and
    - (vii) A copy of each proposed resolution approved by the District Convention.
  - (3) Within twenty (20) calendar days after the District Convention, a copy of District Convention Minutes and a copy of all District Convention Committee reports.
- (e) Within twenty (20) calendar days after the District Convention, the District Chairman shall make the District Convention minutes available to his State Convention delegates.

### **Section 18: Failure to Hold a Regular District Convention**

If a District fails to issue a Regular District Convention call during the period designated by a Regular State Convention call:

- (a) The State Chairman shall declare all district offices vacant and shall call an Emergency District Convention to elect officers and delegates to the State Convention.
- (b) The State Chairman shall appoint a temporary district chairman.
- (c) The State Chairman shall publish a call to Emergency District Convention. This call shall be published fifty-five (55) or more calendar days before the date of the State Convention and twenty-five (25) or more calendar days before the date of the Emergency District Convention.
- (d) The Emergency District Convention shall be held twenty-five (25) or more calendar days before the Regular State Convention.
- (e) The District Chairman shall submit records as required in Appendix C, Sections 17(d)(2), 17(d)(3) and 17(e).

### **Section 19: Special District Conventions**

- (a) The District Committee may call a Special District Convention when the committee deems necessary or upon an SCC call for a Special State Convention.
- (b) Special District Conventions shall be called by the District Committee thirty (30) or more calendar days before the time fixed for said convention.
- (c) The roll of any Special District Convention shall be the same as the preceding District Convention unless otherwise directed by the SCC or District Committee. Special conventions shall be treated as if the preceding District Convention was reconvened provided that Districts were not instructed otherwise in the SCC convention call.
- (d) In cases when some delegates are no longer available for a Special District Convention, the remaining delegates may caucus and select replacement delegates to the convention.

### **Section 20: Standing Committees of the District Convention**

- (a) The standing committees of the district convention shall be:
  - (1) Credentials/Canvass
  - (2) Platform/Resolution
  - (3) Finance
  - (4) Campaign/Candidates
  - (5) Nominations
  - (6) Rules
- (b) In addition to the above committees, the District Chairman may appoint the following:
  - (1) Convention Parliamentarian
  - (2) Convention Arrangements Committee
  - (3) Sergeant-at-Arms
  - (4) Convention Pages
- (c) Representation in person by fifty percent (50%) of the delegates assigned to any committee of the district convention shall constitute a quorum for conducting committee business. The committee chairman shall maintain a list of delegates assigned to that committee by the convention Committee on Committees.

## **Section 21: Special Committees of the District Convention**

The District Chairman shall appoint any special committees he or the District Committee deems necessary to study and report to the state or district conventions on any issue requiring the special attention of the convention.

## **Section 22: Combination of Districts**

(a) A Republican Alaska State Senate District or another geographic area may combine to form a single Republican Combined District, with district officers elected at large. The decision to combine districts shall be made by a majority vote at each district convention by the delegates of each district authorized to vote at the conventions in which the vote is to be taken. The decision to organize as separate districts may be made by a majority vote at a district convention of delegates from either district.

(b) As a combined district, the District Chairman and District Vice-Chairman shall be residents of separate Alaska State House Districts. Each shall have a vote on the SCC, but may assign a proxy to a Republican in the Combined District.

(c) A Bonus Vote Member shall be a resident of the Alaska State House District that has a Republican State House Representative, but a proxy may be assigned to any Republican in the Combined District.

(d) Delegates to the State Convention shall be elected by a majority vote at the Combined District Convention. Delegates and alternates shall be elected as apportioned by the SCC.

## **Appendix D: STATE CONVENTIONS**

### **Section 1: Call for Regular State Convention**

The SCC shall call a Regular ARP State Convention biennially during even-numbered years at a suitable Alaskan location. The SCC shall set the date to ensure that Alaskan Republican Legislators and their staff are able to attend. The Regular State Convention Call shall be issued seventy-five (75) or more calendar days before the beginning date of said convention. The Regular State Convention Call shall include the time, date, and place of the convention; the total number and apportionment of delegates and alternate delegates to the convention; and the schedule of fees for the convention.

### **Section 2: Registration Fees for a State Convention**

The SCC shall set the delegate and alternate delegate registration fees for the Regular State Convention. An alternate delegate who is eligible to be seated as a permanent delegate must pay the full delegate registration fee before being seated.

### **Section 3: Apportionment of Delegates to the Regular State Convention**

The delegates for the various districts will be apportioned on the basis of the number of votes cast for the Republican nominee for the U.S. House of Representatives in the last preceding Alaska State General Election. A district's percentage of State Convention delegates shall be

equal to the district's percentage of total votes cast for the Republican nominee for the U.S. House of Representatives. Each District with a Republican State House Representative shall be allocated one additional delegate. The SCC shall authorize at least three hundred fifty (350) State Convention delegates. Districts allocated a part of a delegate under this procedure shall be allocated the additional delegate. Districts allocated fewer than three delegates in the above procedure shall be authorized three delegates. Each district shall be apportioned one alternate delegate for each delegate.

#### **Section 4: Purpose of the Regular State Convention**

The purpose of the Regular State Convention shall include, but not be limited to:

- (a) Elect ARP officers or a National Committeeman and a National Committeewoman as pursuant to ARP rules.
- (b) Elect delegates and alternate delegates to the Republican National Convention pursuant to the ARP rules.
- (c) Revise the ARP Rules and Polices as required.
- (d) Review and update the ARP Mission Statement, Statement of Principles and Platform
- (e) Formulate ARP resolutions defining our position on various state and national issues.
- (f) Enlist, encourage, and train candidates and campaign workers for local, state, and national office.
- (g) Formulate plans to raise the necessary funds to support Republican candidates and the ARP.
- (h) Formulate ARP political organization plan and methods to recruit Alaskans to become ARP members.
- (i) Enhance communications between elected Republican officials and all Republicans throughout Alaska.

#### **Section 5: Officers of a State Convention**

The State Chairman and State Secretary shall be the state convention's permanent chairman and secretary.

#### **Section 6: Chairmen of State Convention Committees**

The State Chairman shall appoint a chairman of each standing & special committee and report such appointments to the convention Committee on Committees for approval at the time set prior to the State Convention.

#### **Section 7: Committee on Committees for the State Convention**

- (a) The SCC shall be the Committee on Committees for the State Convention. The SCC shall meet within a period of not more than twenty-four (24) hours before the beginning of the State Convention for the purpose of
  - (1) Approving the temporary roll of the convention.
  - (2) Approving the convention agenda as prepared by the State Chairman.
  - (3) Assignment of delegates from the temporary roll to the convention committees.
  - (4) Preparing special reports to be submitted to the convention.
- (b) The Committee on Committees shall meet as necessary during the convention.

### **Section 8: Qualifications for State Convention Delegates and Alternate Delegates**

- (a) Each State Convention delegate and alternate delegate shall have been selected in accordance with ARP rules.
- (b) Each delegate and alternate delegate shall have paid registration fees for their District Convention and sign the State Convention Registry and provide address, email address and fax/telephone.
- (c) There shall be no automatic delegates in the delegate selection process other than Republican Members of Alaska's Congressional Delegations and Republican Alaska State Legislators, who shall be allowed State Convention delegate status during Non-Presidential Election years upon payment of their district and state convention fees.
- (d) If a delegate or alternate delegate to a State Convention moves to another district after his election, he shall retain his seat from the district in which he was elected. If a district boundary is moved after his election, he shall retain his seat.

### **Section 9: Certification of State Convention Delegates and Alternate Delegates**

The District Chairman shall file his Elected State Delegate List and his Elected State Alternate Delegate List with the ARP State Secretary within ten (10) calendar days of his District Convention adjournment. These lists, containing the individual's address, email address and fax or phone numbers, make up the Temporary Roll of the State Convention. The Temporary Roll will be made available to the public at reasonable cost ten (10) calendar days before the State Convention.

### **Section 10: Challenges to State Convention Delegates and Alternate Delegates**

Any properly registered Republican voter may challenge the qualifications of any delegate or alternate delegate to the State Convention by appealing to the State Credentials Committee. All challenges must in writing, must state the grounds for the challenge, and must be filed with the State Secretary seven (7) or more calendar days before the date of the beginning of the State Convention. An unfavorable decision by the State Credentials Committee may be appealed to that State Convention, whose decision shall be final.

### **Section 11: Rights of State Convention Delegates and Alternate Delegates**

- (a) Any seated delegate to the State Convention has the right to:
  - (1) Serve as a voting member of a convention committee.
  - (2) Speak and present motions to the State Convention, when and if recognized by the Chairman.
  - (3) Vote, if present at the time the vote is taken, on any issue which may come before the State Convention. Each convention delegate shall be entitled to one vote on any issue that comes before the convention.
  - (4) No delegate to a state or district convention shall be allowed to vote on any issue until the Credentials Committee has met and certified the temporary roll of the convention and has determined that a quorum is present.
- (b) Any State Convention alternate delegate has the right to serve as a non-voting convention committee member.

(c) No delegate or alternate to any state or district convention shall be bound by any attempt of any district or precinct to impose the unit rule or block voting.

### **Section 12: Seating of Delegates to the State Convention**

(a) Registration for the State Convention shall close one hour after the State Convention convenes on the first day, unless otherwise stated in the Call to State Convention. The Credentials Committee shall issue the temporary convention roll as soon as possible after the close of delegate registration.

(b) Seating of delegates and alternate delegates to a state convention shall be in accordance with the following procedures:

- (1) Registered delegates present shall be seated first.
- (2) Alternate delegates shall be assigned to vacancies on the delegate list. These assignments shall be first selected in sequence from the top of the alternate delegate list of their respective districts, it being the intent that no district delegation shall remain short of seated delegates so long as registered alternate delegates from the district are physically present.
- (3) If an elected delegate has not registered by the close of state convention registration, an alternate delegate will be assigned to that delegate seat.

### **Section 13: Quorums**

(a) Representation in person by a majority of the registered and paid delegates, including representation of at least two-thirds (2/3) of the districts in the state convention call shall constitute a quorum for the purpose of transacting business at any properly called ARP state convention.

(b) The delegation chairman shall be responsible for maintaining his current district delegate count and certifying same with the Credentials Committee. However, a convention delegate shall notify both his delegation chairman and the Credentials Committee of his anticipated temporary absence.

### **Section 14: Order of Business for the State Convention**

(a) The state convention shall proceed according to the order of business printed in the state convention agenda as submitted by the State Chairman and approved by the SCC.

(b) Only certified delegates, Republican Party officials, and legislators shall be recognized by the chairman, except by consent of 2/3 of the delegates. The convention chairman may grant special privileges of the floor.

(c) Any person must first give his name and district number after being recognized by the chairman.

(d) Convention participants may not use abusive language or make personal attacks.

(e) The current edition of *ROBERT'S RULES OF ORDER, NEWLY REVISED* shall govern any question not covered by the ARP rules.

(f) Debate shall be limited to two (2) minutes per person, and no person may speak on the same subject more than once until all others desiring the floor have spoken. The maximum debate on

any subject shall be limited to twenty (20) minutes unless a majority of delegates assembled consent to an extension.

### **Section 15: Election and Appointment of Republican Party Officers**

(a) The state convention shall elect the following ARP officers for two (2) year terms:

- (1) State Chairman
- (2) State Vice-Chairman
- (3) State Secretary
- (4) Assistant State Secretary

(b) The State Treasurer, State Legal Counsel, State Parliamentarian, State Finance Chair, and Assistant State Treasurers shall be appointed by the State Chairman and approved by majority vote at the SCC meeting immediately following adjournment of the State Convention. The State Treasurer and Assistant State Treasurer should be technically well experienced in accounting. All positions appointed by the State Chair shall serve at the pleasure of the Chair.

(c) During presidential election years, the state convention shall elect one National Committeeman and one National Committeewoman who shall represent the ARP as members of the RNC for a four (4) year term.

(d) All candidates for statewide office must be vetted through the state convention nominations committee. No nominations are allowed from the floor at the state convention. The Nominations Committee shall forward all qualified candidates to the convention floor.

(e) The state chair, state vice-chair, state secretary, assistant state secretary, national committeeman, and national committeewoman must have been registered Republicans for at least four (4) years immediately prior to their election.

(f) Election of Republican Party officers and national convention delegates shall be by paper ballot or by secure electronic means. If electronic means are utilized, references in this section to the canvass committee or roll call votes are not applicable except by consent of 2/3 of the delegates. The canvass committee shall tally and verify the vote. The Convention Secretary shall call the roll of the delegates by district, at which time the delegate shall present his ballot to the canvass committee. The convention may conduct other business while the votes are tallied.

(g) If electronic voting is not used:

- (1) The delegation chairman shall poll his delegates for a division of the house.
- (2) On a call for division of the house, the secretary shall call the roll by district, announce the district's registered delegate count, and record the vote reported by the delegation chairman. However, upon approval of a 2/3 vote, the division may be taken by a standing vote.
- (3) Challenges to district votes must be made at the time the district vote is announced. However, the chairman shall defer polling the challenged delegation until the roll call of all other districts is completed; at which time the challenges shall be taken up in the order they were made.

### **Section 16: Records of the State Convention**

(a) All delegates and alternate delegates present at the State Convention shall sign the State Convention Registry.

(b) The State Secretary shall keep an accurate copy of the minutes of the State Convention.

### **Section 17: Special State Conventions**

(a) The SCC may call ARP Special State Conventions when deemed necessary. The call shall be issued forty-five (45) or more calendar days before the beginning of the Special State Convention.

(b) The roll of any ARP Special State Convention shall be the same as the preceding regular State Convention unless otherwise directed by the SCC. Any Special ARP State Convention shall be treated as if the preceding State Convention has been reconvened provided that the SCC's convention call does not instruct otherwise. If some of a district's delegates are no longer available for a Special State Convention, the district's delegates may caucus and select replacement delegates.

### **Section 18: Standing Committees of the State Convention**

(a) The Standing Committees of ARP State Convention shall be:

- (1) Campaign/Candidates
- (2) Communications
- (3) Credentials/Canvassing
- (4) Finance
- (5) Nominations
- (6) Platform/Resolutions
- (7) Rules

(b) In addition to the above committees, the State Chairman shall appoint the following:

- (1) Convention Arrangements Committee
- (2) Convention Pages
- (3) Convention Parliamentarian
- (4) Sergeant-at-Arms

(c) Representation in person by fifty percent (50%) of the delegates assigned to any committee of the state convention shall constitute a quorum for conducting committee business. The committee chairman shall maintain a list of delegates assigned to that committee by the convention Committee on Committees.

### **Section 19: Special Committees of the State Convention**

The State Chairman shall appoint any special committees he (or the SCC) deems necessary for studying any issue requiring the special attention of the convention and reporting on that issue to the state convention.

### **Section 20: Election of Presidential Electors**

(a) During presidential election years, the state convention shall elect candidates for electors of the President and Vice President of the United States in a number equal to the number of senators and representatives to which the State of Alaska is entitled in Congress, and shall elect alternate candidates for electors of the President and Vice President of the United States in a number equal

to the number of senators and representatives to which the State of Alaska is entitled by Congress.

(b) Any qualified voter registered as a Republican in the State of Alaska, except a United States senator or representative or person holding an office of trust or profit under the United States, may be elected as a candidate or alternate candidate for elector.

(c) Each person who desires to be elected as a candidate or alternate candidate for elector must submit a written pledge to the State Convention Nominations Committee that he or she will vote for the Republican Candidates for President and Vice President nominated by the Republican Party.

(d) Following the conclusion of the state convention and prior to September 1 of the presidential election year, the state chairman shall certify a list of names of candidates and alternate candidates for electors to the State of Alaska Director of Elections.

## **APPENDIX E: LIST OF INTERIM RULES CHANGES**

Adopted March 10, 2018 (post-convention SCC meeting): Changes to Article III, Section 35: Functions and Duties of the Regional Representatives, paragraphs (c) and (f) and addition of paragraph (g).

Adopted May 18, 2019: Changes to Appendix B, section 1, and Article I, Section 8, Legislative Vacancies

Adopted September 21, 2019: Changes to Appendix B, Allocation of National Convention Delegates